



# TRIVENIDEVI BHALOTIA COLLEGE

(Govt. Sponsored)

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Ref. No. TDBC/IQAC/2024-2025/09

Dated: 16.04.2025

## NOTICE

All members are requested to attend an IQAC Meeting to be held on 17-04-2025 at 12.00 pm at the IQAC Room of our college to discuss important issues enlisted in the agenda below.

*Milan Mukherjee*  
Teacher-In-Charge  
T.D.B.College  
Raniganj  
Teacher-in-Charge  
Trivenidevi Bhalotia College  
Raniganj

*Sharbani Banerjee*  
IQAC Coordinator  
T.D.B.College  
Raniganj  
Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
Raniganj, W.B.

### AGENDA:

1. Confirmation of the resolutions of the last meeting
2. To discuss the impending University Inspection on 29-04-2025 and the papers that need to be arranged and kept ready for the Inspection team.
3. To discuss the Internship modalities for Semester 4
4. To discuss the MOU s that need the attention and corroboration of IQAC.
5. To discuss the upgradation of the College Website.
6. To discuss the possible introduction of Add-On courses to facilitate future NAAC scores.
7. Miscellaneous

1. *Milan Mukherjee*

2. *Sharbani Banerjee*

3. *Deewanki Banerjee*

4. DR. MD. SHAFQUAT KAMAL

5. A H M ABDUL WASEY

6. NIZAMUDDIN AHAMED

7. Franky Kr - Des.

8. DEEPASHREE MONDAL

9.

9. *Jaydeb Das.*



### Members Present :-

1. Milan Mukherjee
2. Sharbani Banerjee
3. Siddhant Banerjee
4. DR. MD. SHAFQUAT KAMAL - 17/4/25
5. A H M ABDUL WASEY - 17/4/25
6. NIZAMUDDIN AHMED - 17.04.25
7. Deepashree Mondal - 17.04.25
8. Jaydeb Das - 17.04.25
9. Pranav K. Das - 17.04.25

### Meeting Resolutions:-

1. The TIC informed the IQAC that CAS subject-expert has been sought for 21 members.
2. The IQAC resolved to sign MOUs with institutions other than academic.
3. The status of the Website was discussed and a complete revamp was needed.
4. IQAC would formally request Pradipta Sarkar to take responsibility of regularly updating of the college website.
4. The IQAC recommends a student-activity program for a week in the middle of May such as Story-Reading Competition, Recitation Competition and other such activities.
5. The IQAC recommended the creation of Google form for Semester 6 students regarding students feedback.
6. The informations gathered for the KNU inspection was discussed.

Sharbani Banerjee  
Co-ordinator, IQAC  
Triveni Devi Bhatia College  
Raniganj, W.B.



5. All departments are requested to suggest and supply to the IQAC, proposals for Add-On Courses.
6. The EOC should be formed after proper Verification of guidelines.
7. UG Coordinators to be requested to propose the names of 2 students from Semester - 4 to act as NEP SAARTHI's.
8. All lapsed MOVs to be revived and new ones to be made.

Sharbani Banerjee

ACTION TAKEN

Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
Raniganj, W.B.

1. The IC of KNU was contacted. He has informed that the Internship modalities and their rules are being formulated by the University. All colleges will be duly informed after completion of the same.
2. Regarding checking of CAS files, the 4 faculties were given their appointment letters. The relevant files were distributed among the 4 members ~~and~~ in the presence of the IQAC Coordinator and work has commenced.

Sharbani Banerjee

Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
Raniganj, W.B.



**Minutes of IQAC Meeting with Dr. Tilak Chatterjee, NAAC Expert & Principal, B.S. College, 24 Parganas.**

1. Acting TIC, Prof. Milan Mukherjee welcomed Dr. Tilak Chatterjee
2. Dr. Chatterjee stressed on the vast possibility of the college given its large proportions.
3. He elaborated that the next NAAC procedure and parameters will be different from the previous ones. While previously INPUTS were given priority, now the evaluation will be OUTCOME based.
4. He showed how **Input, Output and Outcome** are related –
  - i. How many Courses taught – INPUT
  - ii. How many students successfully completed their courses – OUTPUT
  - iii. Where have students done their Internship – OUTCOME
  - iv. Where/How many students have been placed – OUTCOME
5. Dr. Chatterjee stressed upon the necessity of Internships and Projects by **ALL students of both Major and Minor** courses without which graduation degrees will not be completed in the new NEP Regulations
6. He discussed avenues of Internship for Humanities, Science and Commerce Courses:
  - i. Collaboration with ITI, NIT, DSP, ASP, ECL are easy options for Science students as they are nearby.
  - ii. Publishing Houses are an option, but since they are very few and students are many, Mr. Souvik Roy, Zonal Head, National Youth Skill Development, could help by providing mass Internship online for all students.
  - iii. Internship would have to be of a total of 80 hours.
7. Mr. Souvik Roy discussed the programs- That they would all be NSDC Courses which are zero finance, but the final assessment of projects and certificates would require Rs.2500/1500
8. Dr. Chatterjee explained that the focus of the new NAAC policy would be what **Efforts of Employment** the college was implementing, such as –
  - i. Life-Skill Workshops
  - ii. Aptitude Workshops
  - iii. Entrepreneurship Drives
  - iv. Start Ups
  - v. Placement Drives
  - vi. Add On Courses
9. He enquired about the status of NIRF, to which he was informed that processing had been initiated.

*Shobhan Banerjee*  
Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
Raniganj, W.B.